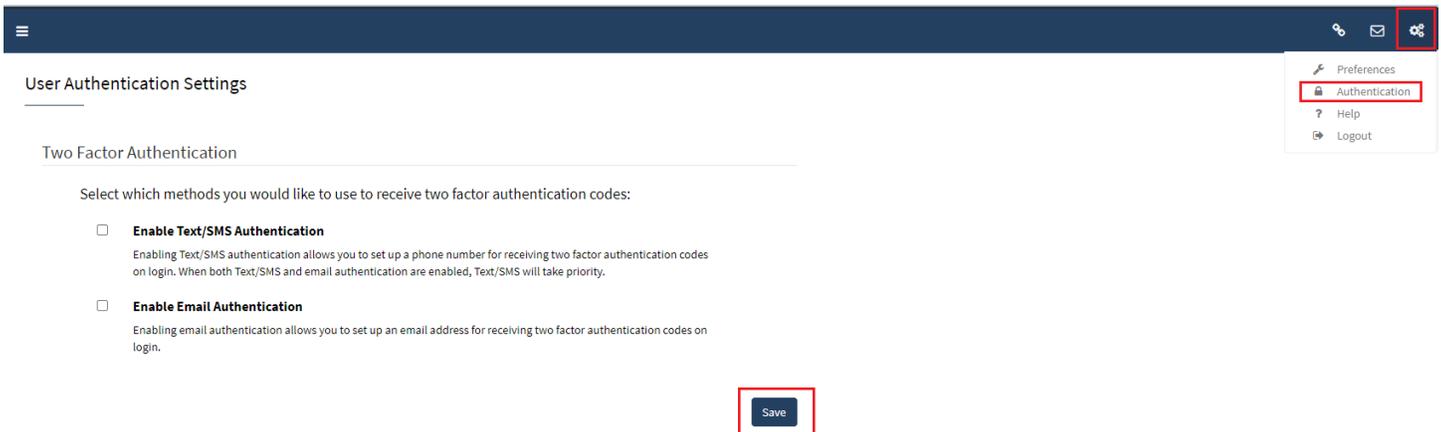# How to enable Multi-Factor Authentication (MFA) in D2

**XcelHR**

**1** Login to D2.XcelHR.com

**2** Click the gear icon in the upper righthand corner of the screen.

**3** Select 'Authentication'

**4** Select the method of authentication you would prefer, either via mobile/SMS or email

**5** Enter your mobile number or email address
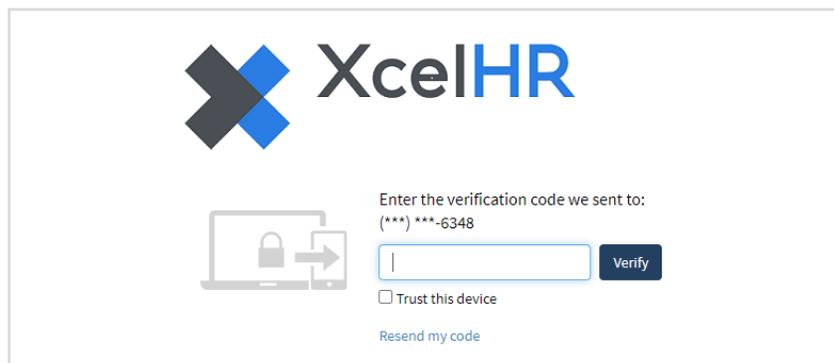
**6** Click 'Save'



**7** Once MFA is enabled, you will receive a code via the method you selected (mobile or email)

**8** Enter the verification code you received

**9** Click 'Verify'