

Standardized Employee Screening Questionnaire

If you answer “**yes**” to any of the following questions, please contact HR about reasonable accommodations or alternative work options.

To be asked upon return to work:

- Do you have anyone in your home or have you interacted with anyone that is at a higher risk for contraction? (nurses, essential workers, etc.)
- Do you have anyone in your home that could be more susceptible to contracting COVID-19?

To be asked weekly:

- Have you had contact with a person known to be infected, potentially infected, or exposed to someone infected with COVID-19 within the previous 14 days?
- Have you or someone you’ve been in contact with traveled domestically or internationally in the last 14 days?
- Have you or someone you’ve been in contact with attended a gathering where proper social distancing protocol was not followed in the past 14 days?*

via U.S. Chamber of Commerce

To be asked daily:

- Have you had a fever, cough, shortness of breath, difficulty breathing, chills, muscle pain, sore throat, or new loss of taste or smell that cannot be attributed to another health condition in the past 2-14 days?*

Please acknowledge the following upon arrival:

- I certify I will follow my employer’s COVID-19 policy.
- I certify that all answers are true and correct to the best of my knowledge.

* Definitions represent CDC-designated guidance and symptoms of COVID-19 at the time of drafting. For the most current list of symptoms and guidance please consult the CDC’s website.

This questionnaire is meant as a recommendation and should not represent a dispositive indication of an employee’s exposure risk. While we tried to be comprehensive, we make no representations or warranties regarding the completeness of these materials in complying with your state and local laws.

Please consult the Center for Disease Control (CDC), U.S. Equal Employment Opportunity Commission (EEOC), and appropriate authority in your jurisdiction’s applicable guidance. The U.S. Chamber of Commerce cannot ensure safety and disclaims all liability arising from use of these materials.